



Dear Volunteer Applicant,

Thank you for your interest in volunteering at The Church at Polaris. Volunteers, like you, provide ministry for multitudes of children every week. In order to provide a more secure environment for our children, we are requiring all children and youth volunteers to complete a background check.

Please take time to read the enclosed consent form as it explains the type of checks that will be conducted and who is conducting the searches.

One very important note, the Fair Credit Reporting Act is the law governing background checks, but we **ARE NOT** doing a credit check.

To protect your information, please complete the form and return it to my attention in a sealed envelope.

If you have any questions regarding the background checks, please call me at 614.468.4145 or email me at keithgriffith@churchatpolaris.com.

Thank you for your interest in volunteering with our Upward Basketball & Cheerleading sports program.

Blessings,

Keith Griffith
Associate Pastor
UPWARD League Director



**CONSENT TO PERFORM CRIMINAL HISTORY BACKGROUND CHECK
IN COMPLIANCE WITH THE FCRA and the DPPA
(Fair Credit Reporting Act and the Federal Driver's Privacy Protection Act)**

Date: _____ Driver's Lic # _____ State Issued _____

Last Name First Name Middle Initial

Maiden and/or Other Last Names Used

Current Address City and County State and Zip Code

Date of Birth Social Security Number Circle One:
Male / Female

This authorization and consent for release of personal information acknowledges that

The Church at Polaris (Hereafter referred to as "The Church") and/or its agent, Secure Search, may now, or at any time I am assigned to, volunteer with or am employed by this Company, conduct investigations whether the records are of a public, private or confidential nature. These investigations might include, but are not limited to; criminal history information of file in local, state or federal agencies; motor vehicle records; and a social security number trace. I also authorize the National Personnel Records Center, or other custodian of my military service record, to release to Secure search, the following information and/or copies of documents from my military service record: DD214, service record, and any disciplinary records.

I understand that these searches will be used to determine volunteer eligibility under the church's volunteer policies. Therefore, I authorize and consent for full release of records (either orally or in writing) to the authorized representatives of the church. In addition, I release and discharge the church and its agent and associates to the full extent permitted by law from any claims, damages, losses, liabilities, costs expenses or any other charge or complaint filed with any agency arising from retrieving and reporting this information. I understand that according to the Federal Fair Credit Reporting Act, I am entitled to receive, upon written request, a disclosure of the background report. I also understand that I may request a copy of the report from the church who has contracted with **Secure Search 558 Castle Pines Pkwy., Unit B-4, #137 Castle Rock, CO 80108** at telephone number (866) 891-1954. After reading this document, I fully understand its contents and authorize the background verification.

The following are my responses to questions about my criminal record history (if any) with descriptions to any question with a YES answer:

1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense? (Excluding minor traffic violations)
YES NO

If YES, please provide an explanation below:

2. Have you ever received deferred adjudication or similar disposition for any federal, state or municipal criminal offense? YES NO

If YES, Please provide an explanation below:

3. Have you ever received probation or community supervision for any federal, state or municipal criminal offense? YES NO

If YES, Please provide an explanation below:

